

Sarah Smith Elementary

Date: 9.21.23

Time: 3:15

Location: Intermediate Campus Media Center

- I. Call to order: 3:18
- II. Roll Call

Role	Name	Present or Absent
Principal	Dwight Hutson	Present
Parent/Guardian	Cimona Hinton Dirickson	Present
Parent/Guardian	Mary Posada	Present
Parent/Guardian	Ann Mintman	Present
Instructional Staff	Bejay Osby	Present
Instructional Staff	Jennifer Chestnut	Present
Instructional Staff	Karla Lamar	Present
Community Member	Laquisha Smith	Present
Community Member	Ben Miller	Present
Swing Seat	Andrea Almario	Present

Quorum Established: Yes

III. Action Items

- a. **Approve Agenda:** Bejay Osby motioned Jennifer Chestnut second
 Members Approving: All
 Members Opposing: none
 Members Abstaining: none
Motion passes
- b. **Approval of Previous Minutes:** Motion made by: Karla Lamar; Seconded by:
 Cimona Hinton Dirickson
 Members Approving: all
 Members Opposing: none
 Members Abstaining: none
Motion Passes

IV. Discussion Items

a. Discussion Item 1: [Strategic Plan](#)

Mr. Hutson reviewed the strategic plan. A few changes will need to be made regarding the wording of the CARE team. The CARE team has now merged with student support into a Whole Child Team; consolidating behavior, attendance, and academics into one team of qualified support staff.

Attendance is a big push this year. We want to make sure that our students are not missing more than 10% of the school year (18 days). The ADA (Average daily attendance) impacts our CCRPI scores, as well as hurting student achievement.

Each goal in our strategic plan has an APS strategic priority as well as a school strategy to support.

V. Discussion Item 2: [Data Discussion](#)

- a. Mr. Hutson presented Spring MAP and GA Milestones data
 - i. Currently SRS is exceeding the district's averages
 - ii. Teachers and students have been meeting to look at test results, and each student has created a goal as well as strategies to reach their goals this year.
 - iii. Teachers are using data to drive instruction
 - iv. More comprehensive MAP reports are available to break down into specific areas of need, these can be discussed at conferences, or requested

VI. Information Items

a. Principal's Report

- i. Roof Update: They came with drones this week to look at the roof, the design for the roof has been built, the district is getting proposals from different companies with the work tentatively set to begin January 2024.
- ii. Dress Code: We will be using the APS Dress Code
- iii. Generator at IC: will be following up on that in the coming weeks

b. Enrollment and Leveling Update

- i. Enrollment: We had a projected enrollment of 839, as of the 15th day of school-enrollment budget was established with a count of 814. We are currently at 829 (increase after the 15th day of school not covered by the established budget)
- ii. Budget: Even with the Budget impact, we had reserves in place so there is no loss of teachers/staff and no leveling classes.

VII. Announcements

- i. Safety talk from beginning of the month is on Mr. Hutson's YouTube channel
- ii. Race to Read: The school has a goal of 2 million Minutes
- iii. Building SRS community: Facebook pages for grade levels to help build community

VIII. Adjournment

Motion made by: [Jennifer Chestnutt](#); Seconded by: [Karla Lamar](#)

Members Approving: all

Members Opposing:

Members Abstaining:

Motion Passes

ADJOURNED AT 4:16

Minutes Taken By: [Ann Mintman](#)

Position: [Secretary](#)

Date Approved: [10.21.23](#)